



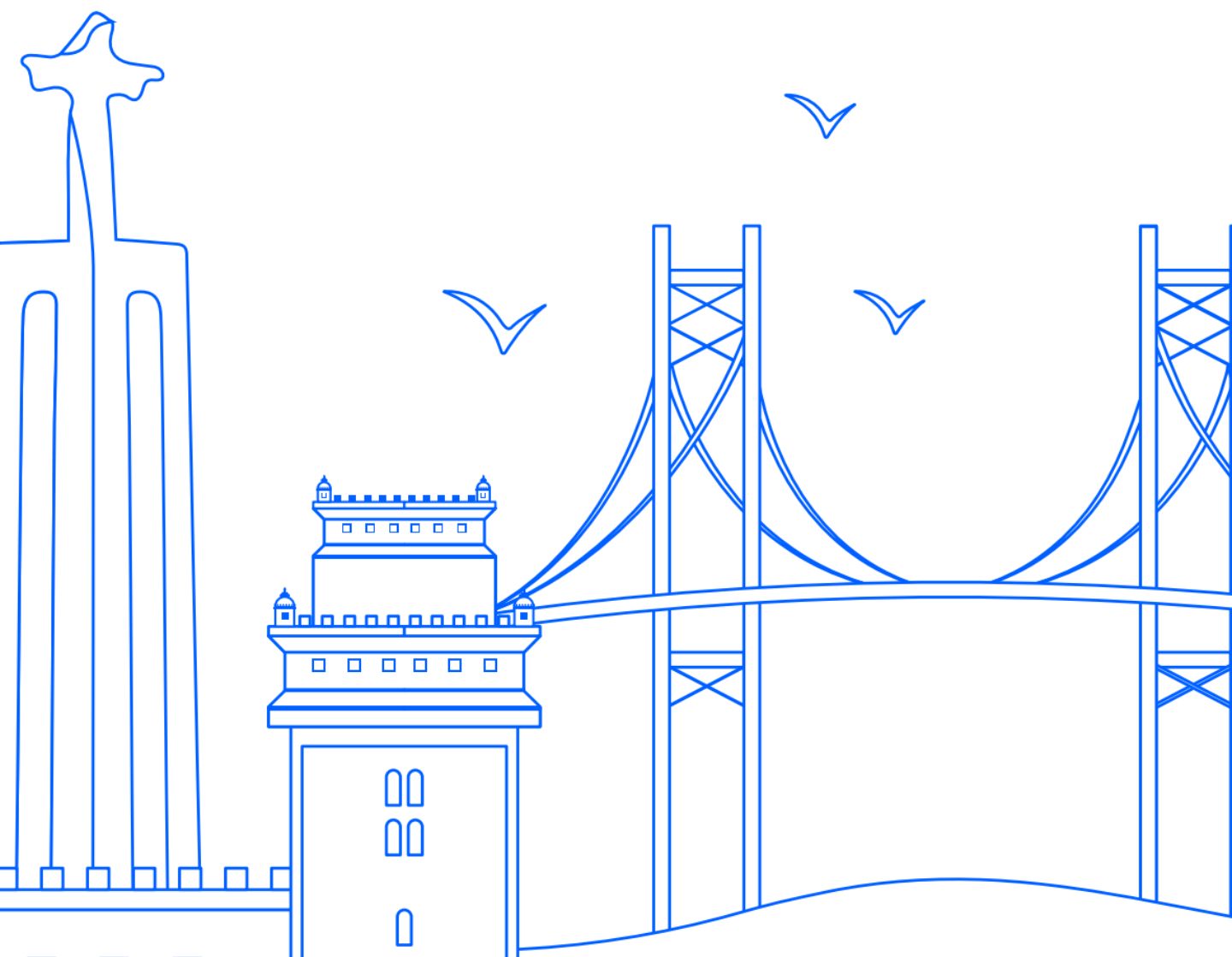
CATOLICA
— LISBON SCHOOL OF
BUSINESS & ECONOMICS

Achieve
greatness

FACTSHEET

WELCOME TO CATÓLICA-LISBON SBE

2026 - 2027



#26

GREATNESS
THAT SHAPES
THE FUTURE

TOP
EUROPEAN
BUSINESS SCHOOLS





NOMINATION AND APPLICATION PROCEDURES

PARTNER UNIVERSITIES' NOMINATIONS

All nominations should be submitted through our incoming platform [MyExchange](#). Nominations sent by e-mail will not be considered.

First/Fall Semester and Academic Year: **15th March – 15th April**

Second/Spring Semester: **15th September – 15th October**

A nomination to replace a student's withdrawal is accepted if the withdrawal occurs during the nomination period (replacement in the same semester) or after the nomination period (replacement in the following semester).

STUDENTS' APPLICATIONS

Students will be contacted directly by e-mail once the nomination period has officially ended. All applications must be submitted through [MyExchange](#).

First/Fall Semester and Academic Year: **16th April – 15th May**

Second/Spring Semester: **16th October – 15th November**

ACADEMIC CALENDAR*

UNDERGRADUATE	MASTER	
FALL SEMESTER	FALL SEMESTER	SPRING SEMESTER
Start Date: Aug 28 th	Start Date: Aug 28 th	Start Date: Jan 29 th , 2027
End Date: Jan 22 nd , 2027	End Date: Dec 19 th	End Date: June 5 th , 2027
SPRING SEMESTER	1ST TRIMESTER	3RD TRIMESTER
Start Date: Jan 29 th , 2027	Start Date: Aug 28 th	Start Date: Jan 29 th , 2027
End Date: Jun 30 th , 2027	End Date: Oct 23 rd	End Date: April 8 th , 2027
	2ND TRIMESTER	4TH TRIMESTER
	Start Date: Oct 26 th	Start Date: Apr 12 th , 2027
	End Date: Dec 19 th	End Date: June 5 th , 2027

***Students must remain in Lisbon until the conclusion of the last day of classes.** There are no alternative exam dates or assessment methods.





ACADEMIC INFORMATION

LANGUAGE OF INSTRUCTION AND LANGUAGE REQUIREMENTS

As all courses are taught in English, students must have the required level of spoken and written English equivalent to B1 level, according to the [Common European Framework of Reference for Languages](#). No certificates or proof of language level are necessary.

LANGUAGE COURSES

Language courses for exchange students are provided in collaboration with the Faculty of Human Sciences. These are **paid courses** offered every semester, starting at the beginning of September and February. There is an intensive (1.5 ECTS) and extensive (4.5 ECTS) course and full details on costs are made available to students by May (Fall semester) and November (Spring semester).

COURSE OFFER

After completing the application students will receive their individual credentials (institutional e-mail and student number) to access the updated course catalogue.

 Course enrollment is made on a “first-come, first-served” basis, which means we cannot guarantee slots in courses. To ensure a smooth process, we recommend having contingency plans (plan B, plan C) with alternative courses for enrollment.



For reference, check the courses available in the 2025-2026 Academic Year:

[Undergraduate Exchange Courses](#)
[Master Exchange Courses](#)

Please be aware that these courses catalogues might suffer some changes.





ACADEMIC INFORMATION

EXPECTED WORKLOAD

30 ECTS is the normal semester workload for a Católica-Lisbon SBE Undergraduate student, and **28 ECTS** for a Master student. The workload may include lectures, quizzes, mid-term tests, group assignments and/or a test at the end of the semester.

The maximum workload per semester for an exchange student is **33 ECTS** if including an optional and paid **language course**. Exchange students, however, should follow their home Universities' guidelines.

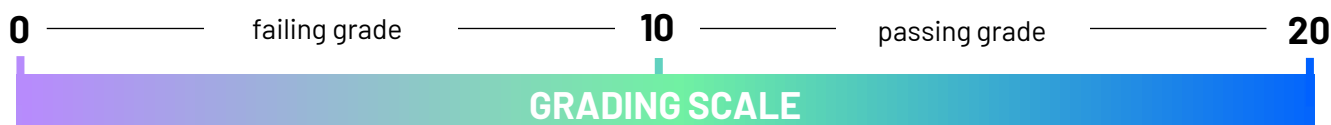
Please note that 1 ECTS-credit point stands for close to 6 contact hours and an estimated workload of around 25 to 30 hours. To determine the number of contact hours of a course, the process should be as follows:

NUMBER OF HOURS OF A CLASS PER WEEK $\times$ NUMBER OF WEEKS THE CLASS TAKES PLACE

For example, a 3.5 ECTS course equates to 3 hours of class per week, and because it is a trimester course, it runs for 6 weeks, therefore, $3 \times 6 = 18$ contact hours.

However, a 7 ECTS course equates to 4.5 hours of class per week, and being a semester-long course, it runs for 12 weeks, therefore, $4.5 \times 12 = 54$ contact hours.

GRADING



LONG-DISTANCE EXAMS

In case of overlapping academic calendars or proven illness, Católica-Lisbon SBE may allow the performance of long-distance exams, either sending Católica-Lisbon SBE's exams to be supervised at the partner universities or invigilating exams from partner universities.

Long-distance exams must be conducted on the same date and at the same time as they would occur in Portugal.



ACADEMIC INFORMATION

TRANSCRIPTS OF RECORDS

Students will be able to request their final Transcript of Records in their Personal Area Access ([Fénix](#)), **4 weeks after the end of the semester**. Guidelines and procedures will be sent to e-mail closer to the date. Please be aware that students are responsible for sending the Transcript to their home universities.

CERTIFICATE OF ARRIVAL / DEPARTURE

Certificates will be made available upon the student's arrival/departure. These certificates are issued based on Católica-Lisbon SBE's template; if our template does not comply with the student's home institution guidelines, we kindly ask the coordinators to reach out to the International Office team.

SPECIFIC LEARNING DIFFICULTIES (SpLDs)

Accommodations will only be granted if students or partner schools provide a medical letter with a recent evaluation that clearly states the recommended accommodations. The documentation should be provided no later than the second week of classes of each semester.

> The medical letter must be sent to the International Office (incoming.clsbe@ucp.pt) via e-mail.

PRATICAL MATTERS



ACCOMMODATION

CATÓLICA-LISBON does not offer on-campus accommodation.

Room: 400€ - 800€ (monthly)

Useful accommodation search links and a list of our accommodation partners that offer special discounts is made available after the application period.



HEALTH INSURANCE

Students from the EU, EEA, Switzerland and UK can access the Portuguese National Health System by showing a valid European Health Insurance Card.

For students from other nationalities, valid International Insurance is necessary.



IMMIGRATION

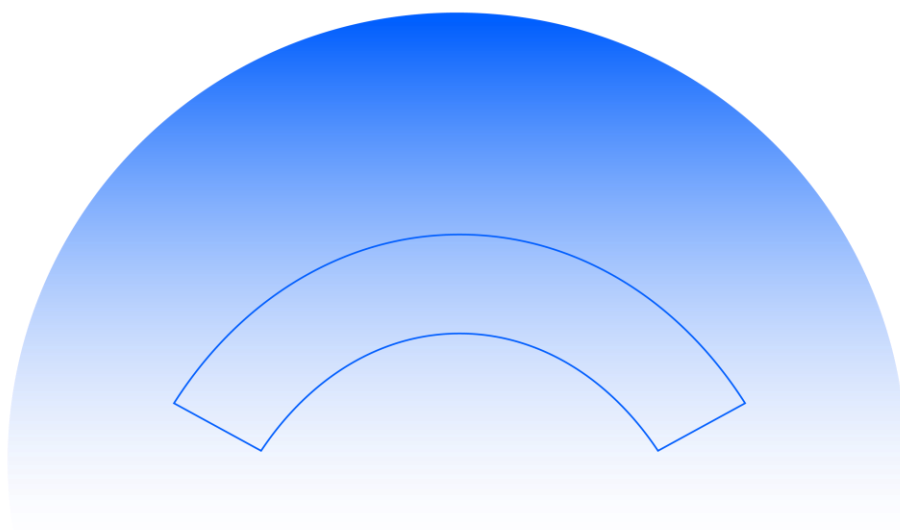
Students from the EU, EEA, Andorra, and Switzerland can travel with a valid national ID card or a valid Passport.

Students from other nationalities must apply for a **student visa** before entry into Portugal.



[Where should you lodge a visa application](#)





CATÓLICA LISBON SCHOOL OF BUSINESS & ECONOMICS

Universidade Católica Portuguesa

International Office
Room **5207** – 2nd floor

Walk-In Hours:

- > Tuesdays & Thursdays
- > **10:30 AM – 12:30 PM | 02:30 PM – 04:30 PM**

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(+351) 217 270 250

PIC Code: 999907623

Erasmus Code: PLISBOA01

 Inter-Institutional Agreements & Partnerships
internationalaffairs.clsbe@ucp.pt

 Incoming Students
incoming.clsbe@ucp.pt

 Outgoing Students
outgoing.clsbe@ucp.pt

 Double Degree
doubledegree.clsbe@ucp.pt

 Student Experience
we.are.clsbe@ucp.pt

 Summer Academy
summer.academy.clsbe@ucp.pt